

HOSTEL ACCOMMODATION APPLICATION FORM

A. Basic Information

Name: _____ Father's Name: _____

Program: _____ Session: _____

Address: _____

Paste your recent
color photograph

(passport size)

Please do not
staple

Telephone No (Residence) _____ Telephone No(Mobile) _____

Email: _____ Age: _____ Marital Status: _____

Religion: _____ Sect: _____ CNIC no: _____

Are you suffering from any ailment or physical disability? Yes ☐ No ☐

if yes, give detail _____

Any medicine being used regularly _____ Purpose: _____

Emergency Contact Person Name: _____ Number: _____

Relation: _____ Address: _____

B. Visitors Information (to be filled in by parents)

List of Visitors

Name	Relation	CNIC Number

Note: Only above mentioned visitors will be entertained in the reception room. Photographs are to be attached on the 'Resident's Visitors Information Form'.

Visiting Hours:

Following visiting hours shall be strictly observed:-

Summer :Sunday 8:00 am to 6:30 pm

Winter :Sunday 8:00 am to 5:30 pm

C. Electrical Appliances

Tick against the electrical appliances that you intend to use in the hostel

Electrical Appliance	Remarks	Yes/No	Dues Information
Air Conditioner	Shall be provided by the University	☐	Dues of electrical appliances are to be paid in advance alongwith the hostel fee
Refrigerator	Residents can bring their own	☐	
Microwave Oven		☐	

D. Pick and Drop Information (to be filled in by parents)

Permission to visit home on weekends: **A)** alone ☐ **B)** with friends ☐ **C)** Any one from the followings

Following members will pick Ms _____ from hostel during weekends:-

Name	Relation	CNIC Number

Note: Photographs are to be attached on the 'Resident's Visitors Information Form'.

Name of Parent: _____ Signature & Date: _____

E. Check list of Documents

Attach the documents as per the following checklist with Hostel Accommodation Application Form:-

Fee receipt of University Hostel Dues

Copy of CNIC of Parents

Copies of Visitor's CNIC

Copies of CNIC of authorized persons to Pick and Drop

☐
☐
☐
☐

4 recent passport size photographs

Copy of Personal CNIC

Visitor's Information Form

Undertaking of Hostel Rules

☐
☐
☐
☐

F. Declaration by the Candidate

- I solemnly affirm and declare that with the permission of my parents, I am applying accommodation in hostel.
- I undertake to pay my hostel dues regularly.
- I declare that while staying in the hostel I will:
 - not indulge in any political activity
 - strictly observe all visiting hours
 - only meet the visitors mentioned in my form
 - be dropped back after weekends/holidays before sunset
 - follow all rules, regulations and policies of hostel
 - pay the dues against electrical appliances in advance along with the hostel fee as per the rule of University
- I understand that the dues of electrical appliances may change any time due to inflation.
- I declare that, I myself will be responsible for my personal valuables.
- I understand that University management will try utmost to provide a un interrupted supply of electricity however, under circumstances of non-availability I will not pressurize the management.
- I declare that I will not defame my institution, its faculty members and administration in any form.
- If I violate any rule, regulation and policy of the hostel, disciplinary action may be taken against me.

Candidate's Signature: _____

Date: _____

Parent Signature: _____

Date: _____

FOR OFFICE USE ONLY

Allotment Status: Confirmed: ☐ Rejected: ☐ Any Other: _____

Name of the Hall: _____ Room number: _____ Date of Allotment: _____

**Approved
by
Allotment
Committee**

Name: _____

Signature: _____

Date: _____

Name: _____

Signature: _____

Date: _____

HOSTEL RESIDENTS VISITOR'S FORM

Name: _____ Father's Name: _____

Program: _____ Address: _____

Telephone No (Residence) _____ Telephone No (Mobile) _____

Paste your recent
color photograph

(passport size)

Please do not
staple

A. Visitor's Information

Name			
Relation			
CNIC #			
Photograph			

B. Persons Authorized to Pick and Drop

Name			
Relation			
CNIC #			
Photograph			

Student's Signature _____

Parent's Signature _____

Date: _____

Date: _____